



G

NAMIBIA LABOUR FORCE SURVEY 2018

Region

Code

Constituency Name

Code

PSU Number

Rural/Urban

Segment
(interviewer)

Dwelling Number

Household Number

Date of Interview

Started on

Ended on

Field Administrative Information

Final Results

RESULT CODES

1 = Completed

2 = Partially Completed

3 = Non-Contact

4 = Refusal

5 = Other

Comments on any result code 2 to 5:

Particulars of the Household

GPS Readings:

Physical Location of the household:

Telephone Number of the Household (If any)

Questionnaire number of this household (for persons Nos 01 - 10=1, Nos 11-20=2, etc.)

Total Number of questionnaires for this household:

Name of Head of Household

Name of Primary Respondent

Field Staff

Interviewer:

Staff code

Signature

Date

D D M M

Supervisor:

Staff code

Name

Staff code

Signature

Date

D D M M

My name is _____. I am a representative of the Namibia Statistics Agency. We are conducting the 2018 Namibia Labour Force Survey. A few households have been selected randomly for the interview, which will be conducted over a period of two weeks. Similar surveys were conducted since 1997, the results from the previous surveys guided the government to plan more efficiently. However, the data is conducted on annual basis.

Before I ask you any questions, I would like to assure you that the information about you and your household I will record on the Tablet is **confidential** and no one, except the survey personnel, will have access to it. I am liable to be prosecuted if I reveal any of the information to a third party, except my supervisor. I would now like to ask you questions, which I will record in this Tablet.”

B	ROOSTER: FOR ALL PERSONS										MIGRATION: FOR ALL PERSONS						
B1	B2	B3		B4		B5			B6		B7				B8		
PERSON NUMBER	What are the names of all the persons who spent the night of 30 September 2018 in this household ? <i>Start with the head of household. List the names and surnames of all persons including those who were on night shift on the reference night.</i> <i>Interviewer: make a complete list of everyone and fill in questions b3 - b5 before going on to b6 - b14</i> <i>A head of the household should be someone who is 12 years and old</i>	Relationship		Sex		Age			Marital Status <i>(for persons aged 8 years and above)</i> What is [NAME's] marital status?		Birth Place Where was [NAME]'s mother usually living when [NAME] was born? <i>If in Namibia enter region and constituency code or if outside Namibia enter the country code (See code list 1)</i>				Citizenship What is (NAME)'s country of citizenship? <i>See codelist</i>		
		Head	01			<i>If < 1 years, enter 000</i>			Never Married1 Married with Certificate2 Married traditionally/Customary3 Consensual Union4 Widowed5 Divorced6 Separated7 Don't know9								
		Spouse/ Partner	02														
		Daughter/Son	03														
		Daughter/ Son-In-Law	04														
		Grandchild	05														
		Parent	06														
		Parent-In-Law	07														
		Sister/ Brother	08														
		Sister/ Brother-In-Law	09														
		Other Relative	10														
		Domestic Worker	11	Female	1	<i>If > 120 years , enter 120</i>											
		Other Non-Relative	12	Male	2												
		Name	CODE		CODE		YEARS			CODE		Country/ Region		Constituency		CODE	

B	MIGRATION: FOR ALL PERSONS																					
B1	B9				B10		B11				B12			B13								
Transfer from section B1, all persons	Has (NAME) moved from one region (or country) to another in the past 5 years (since August 2013 to September 2018)? <i>The person must have stayed or intends to stay for at least 6 months at current residence.</i>				When did [NAME] move to this present region (most recent move)?		What region/ country was [NAME] living in just before moving to this region? <i>If in Namibia enter region and constituency code or if outside Namibia enter the country code (See code list 1)</i>				For persons aged 8 years and above											
											What was the main reason [NAME] moved to this region?						Who did [NAME] move with when moved to this region? <i>Record one or multiple response</i>					
											To work		01									
											Job transfer		02									
											Look for paid work		03									
											To start a business		04									
											Look for land for farming		05									
											Family moved		06									
											Marriage		07		Alone						01	
											Partnership		08		With Spouse/Partner						02	
											School/ Training		09		With Child(ren)						03	
											To live with a relative		10		With Parent (s)						04	
											Divorce/ Separation		11		With Sibling(s)						05	
	Adventure		12		With other relative (s)		06															
Natural disaster		13		With a Friend		07																
Political situation		14		Other (Specify_____)		08																
Other (Specify_____)		15		01		02		03		04		05		06		07		08				
CODE				YEAR	MONTH	Country/Region			Constituency		CODE		CODE									

Transfer from section B1, all persons

D	ACTIVITY STATUS: ALL HOUSEHOLD MEMBERS 8 YEARS AND OLDER																								
B1	D1			D2			D3			D4			D5		D6			D7			D8				
Transfer from section B1, all persons aged 8 years and above	In the past 7 days, did (NAME) do any work for pay (In cash or inkind including paid domestic work) for at least one hour?			In the past 7 days, did (NAME) do any kind of business or self-employed activity, big or small, for her/himself or with partners, or for a business owned by the household or any member, for at least one hour?			Even though (NAME) say she/he did not work in a business or self-employed activity in the past 7 days, did she/he work for at least an hour at an activity, for example as a trader, selling in the market, collecting wood or dung to sell, making handicrafts for sale, etc.? (Excluding subsistence farmers)			Even though (NAME) did not do any kind of work in the past 7 days, did (NAME) have work or business (not including Subsistence farming), from which (NAME) was temporarily absent because of vacation, illness, layoff, etc., and to which (NAME) will definitely return?			What is the main reason that (NAME) was absent from work in the past 7 days?		Was (NAME) paid while (NAME) was off work, or did (NAME)'s business enterprise continue to function?			For persons coded 1 or 2 in B3							
																							In the past 7 days, did (NAME) do any subsistence agricultural work on his/her household farm/ plot/ garden/ cattle post or kraal, or grow farm produce or take care of his/her own or ousehold livestock?		
																		Illness/ Injury		01					
																		Maternity/Paternity, Parental Leave		02					
																		Holiday/ Vacation		03					
																		Education leave		04					
																		Strike/Lock-Out		05					
																		Temporary lay-off/Reduction in economic activity		06					
																		Temporary reorganization/Suspension from work		07					
																		Personal, family responsibilities		08					
Off season		09																							
Shift work, flexi time, nature of work		10	Yes			1	► E1	Yes			1	► E1	Yes		1										
Other (Specify_____)		11	No			2	► E1	No			2		No		2	► H1									
CODE			CODE			CODE			CODE			CODE		CODE			CODE			CODE					

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E	EMPLOYMENT CHARACTERISTICS: FOR ALL HOUSEHOLD MEMBERS 8 YEARS AND OLDER WHERE EITHER D1-D4, D7-D8 = 1																					
B1	E12			E13		E14		E15		E16			E17		E18		E19a					
Transfer from section B1, all persons aged 8 years and above who answered 5 or 6 in E4	For all household members 8 years and older where E4 = 5 or 6																					
	Is (NAME)'s contract or agreement of a ... ?			What is the duration of (NAME)'S contract or agreement?		How long have (NAME) been employed in this job?		How many people altogether work at the place where (NAME) do/did this job? WORK PLACE IS BUILDING/BRANCH/UNIT/SCHOOL/CLINIC,ETC		For this work is (NAME) paid or does (NAME) earn....?		What type of other cash payments does (NAME) receive for the work? Does (NAME) get....?		Which time period does (NAME) get paid in his/her main job?		How much is (NAME)'s gross salary/wage per month in his/her main job? <div>Refusal = 999997 ▶ E19b</div> <div>Don't know= 999999 ▶ E19b</div>						
	Limited Duration		1		Daily Contract/ Agreement		1	<1 Year		1	Less than 5 workers		1	A wage or salary		1	Piece rate payments		1	Hourly		1
	3-6 Months			4	1-2 Months		2	1-2 Years		2	5 - 10 workers		2	Profits from the business		2	Commission for sales		2	Daily		2
	7-12 Months			5	3-5 Years		3	11 - 50 workers		3	Other cash pay such as commission, tips etc.		3	Tips from clients		3	Weekly		3			
	Permanent		2	▶ E14	More than 12 months		6	6-10 Years		4	51 - 100 workers		4	With products		4	Other (SPECIFY):		4	Fort nightly		4
Unspecified Duration		3	▶ E14	Don't Know		9	>=11 Years		5	More than 100 workers		5	Any other in kind payments such as food, housing etc.		5	None		5	Monthly		5	
CODE			CODE		CODE		CODE		CODE			CODE		CODE		N\$						

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A horizontal number line representing the interval from 0 to 100. There are major tick marks at intervals of 10, labeled 0, 10, 20, 30, 40, 50, 60, 70, 80, 90, and 100. The segment of the number line from 0 to 10 is shaded gray, representing the first 10% of the total length.

Transfer from section B1, all persons aged 8 years and above who answered Yes in either D1-D4, D7-D8	G																				HOURS WORKED: FOR ALL HOUSEHOLD MEMBERS 8 YEARS AND OLDER WHERE EITHER D1-D4, D7-D8 = 1																							
	G1												G2								G3				G4				G5				G6											
	How many hours per day does (NAME) usually work on his/her main job/activity?												For persons recorded E1=1 How many hours per day does (NAME) usually work on his/her second job/activity?								Would (NAME) have preferred to work for more hours during the last 7 days?				How many hours would (NAME) have preferred to work during the last 7 days?				Where would (NAME) have preferred to work for more hours?				Did (NAME) look for additional work during the last 7 days?											
	U=USUAL A=ACTUAL												U=USUAL A=ACTUAL								Yes 1 No 2 ▶ G6 Don't know 9 ▶ G6				Record number of hours for the 7 days								At present job 1 Other jobs in addition to present job 2 Other jobs with more hours to replace the present job 3				Yes 1 No 2 Don't know 9							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	CODE				NUMBER OF HOURS				CODE				CODE										
	U	A	U	A	U	A	U	A	U	A	U	A	U	A	U	A	U	A	U	A	U	A																						

H	UNEMPLOYMENT CHARACTERISTICS : ALL PERSONS 8 YEARS AND OLDER WHERE D1 & D2 & D3 & D4 & D7 & D8 = 2																																			
B1	H1			H2		H3			H4		H5									H6																
Transfer from section B1, all persons aged 8 years and above where D1 & D2 & D3 & D4 & D7 & D8 = 2	If (NAME) has been offered a job, would (NAME) have been ready to work during the last 7 days or next 2 weeks?			Since (NAME) was not working for pay, profit , family gain, or in agriculture nor available to start work, what was (NAME) doing in the past 7 days?		In the past 30 days, was (Name) actively looking for a job (that would give wage, salary or in-kind payment) or did (NAME) try to start business?			What sort of job was (NAME) looking for or business he/she tried to start?		What steps did (NAME) take to look for work/try to start business in the past 30 days? Go to H7 Record one or multiple response									What was the main reason that (NAME) didn't look for work or try to start his/ her business during the last 30 days																
											Retired		1	Describe the type of job sought See Occupation codes		A		B		C		D		E		F		G		H		I		Thought no work available		1
											Old age		2																					Awaiting replies from employers		2
											Illness / disabled		3																					Got tired of seeking work		3
											Homemaker (Family consideration/child care)		4																					Already found work to start within one month		4
											Student /scholar		5																					Awaiting busy season		5
											Income recipient		6																					Lack of resources		6
											No desire to work		7																					Health reasons		7
	Pregnancy		8	Pregnancy		8																														
	Yes	1	► H3	Other (Specify_____)		9	Yes	1		Registration at Ministry Of Labour office		Registration At Other Employment Agencies		Direct application to employers		Checking at work sites, farms, factory gates, market or other assembly places		Placed or answered media advertisement		Seeking assistance of friends, relatives, colleagues, unions, etc.		Looked for land, building, equipment or applied for permit to start own business or farming		Sought financial assistance to look for work or start a business		Other (Specify_____)		Scholar/student		10						
	No	2		Go to Section I		No	2	► H6	Other, specify.....																			11								
CODE			CODE		CODE			ACTIVITY DESCRIPTION		OCCUPATION CODE											CODE															

H	UNEMPLOYMENT CHARACTERISTICS : ALL PERSONS 8 YEARS AND OLDER WHERE D1 & D2 & D3 & D4 & D7 & D8 = 2												
	H7		H8		H9		H10		H11		H12		
Transfer from section B1, all persons aged 8 years and above where D1 & D2 & D3 & D4 & D7 & D8 = 2	How long has (NAME) been without work and available for work?		Have (Name) worked before?		What kind of work did (NAME) do on his/her last job? Please describe the work or give the job title. RECORD AT LEAST TWO WORDS; I.E, CAR SALES PERSON, OFFICE CLEANER, VEGETABLE SELLER, PRIMARY SCHOOL TEACHER, BANK TELLER/CASHIER ETC. See Occupation codes		What kind of activities are carried out at (NAME)'s last work place? What are its main functions? EXAMPLES: REPAIRING CARS, SELLING CARS, SELLING COMMERCIAL REAL ESTATE, SELL FOOD WHOLESALE TO RESTAURANTS, RETAIL CLOTHING SHOP, MANUFACTURE ELECTRICAL APPLIANCES, BAR/RESTAURANT, PRIMARY SCHOOL. See sector/industry codes		What is the reason that (NAME) left his/her last job?		How did (NAME) support him/herserlf?		
	Less than 1 month	1							Retrenched	1	Did odd jobs during the last seven days	1	► D1
	1 Month to < 3 months	2							Dismissed	2	Supported by someone in his/her household	2	
	3 Months to < 6 months	3							Resigned	3	Supported by someone outside his/her household	3	
6 Months to < 1 year	4							Disabled	4	Old age/ disability grant	4		
1 Year to < 2 years	5	Yes	1					Sick	5	Supported by charity, church	5		
								Closure of company	6	From savings	6		
								End of temporary activity	7	Child support/foster care grant	7		
2 Years or more	6	No	2	► H12				Retirement or old age	8	Income from sale of property	8		
								Other (Specify____)	9	Other (Specify____)	9		
	CODE		CODE		ACTIVITY DESCRIPTION	OCCUPATION CODE	ACTIVITY DESCRIPTION	SECTOR CODE	CODE		CODE		

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J	HOUSEHOLD LIVELIHOOD		
J1	What is the household's main source of livelihood/survival?		
	Salaries and / or wages	01	
	Subsistence farming	02	
	Commercial farming	03	
	Business activities, non-farming	04	
	Pensions from employment and/or annuity funds	05	
	cash remittances (not including alimony/child support)	06	
	Rental income	07	
	Interest from savings/investments	08	
	State old age pension	09	
	War veterans/ex-combatants grants	10	
	Disability grants for adults (over 16 years)	11	
	State child maintenance grants	12	
	State foster care grants	13	
	Vulnerable grant	14	
	State special maintenance grants (Disabled under 16 years)	15	
	Alimony or similar allowances	16	
	Drought relief assistance	17	
	In kind receipts	18	
	Other (Specify_____)	19	
J2	Last month, did your household employ a domestic worker to help with cleaning, washing, gardening, driving, security etc?		
	Yes	01	
	No	02	

J3	How much do you estimate your household's total disposable income for last month in (NAD)		
	<1,000	01	
	1,000 - 2,000	02	
	2,001 - 3,000	03	
	3,001 - 4,000	04	
	4,001 - 5,000	05	
	5,001 - 6,000	06	
	6,001 - 7,000	07	
	7,001 - 8,000	08	
	8,001 - 9,000	09	
	9,001 - 10,000	10	
	>10,000	11	
	Don't know	99	
	Refused	97	
	<i>Read: Now I would like to ask you some questions about food security</i>		
	During the last 12 months:		
J4	Was there a time when You or others in your household <u>worried</u> about not having enough food to eat because of a lack of money or other resources?		
	Yes	01	
	No	02	
	Don't know	99	
	Refusal	97	

J5	Was there a time when you or others in your household were unable to eat <u>healthy and nutritious food</u> because of a lack of money or other resources?		
	Yes	01	
	No	02	
	Don't know	99	
	Refusal	97	
J6	Was there a time when you or others in your household ate only a <u>few kinds of foods</u> because of a lack of money or other resources?		
	Yes	01	
	No	02	
	Don't know	99	
	Refusal	97	
J7	Was there a time when you or others in your household had to <u>skip a meal</u> because there was not enough money or other resources to get food?		
	Yes	01	
	No	02	
	Don't know	99	
	Refusal	97	
J8	Was there a time when you or others in your household <u>ate less</u> than you thought you should because of a lack of money or other resources?		
	Yes	01	
	No	02	
	Don't know	99	
	Refusal	97	

J9	Was there a time when your household <u>ran out of food</u> because of a lack of money or other resources?		
Yes	01		
No	02		
Don't know	99		
Refusal	97		

J10	Was there a time when you or others in your household were <u>hungry</u> but did not eat because there was not enough money or other resources for food?		
Yes	01		
No	02		
Don't know	99		
Refusal	97		

J11	Was there a time when you or others in your household went <u>without eating for a whole day</u> because of a lack of money or other resources?		
Yes	01		
No	02		
Don't know	99		
Refusal	97		